

ALDBURY PARISH COUNCIL

**PARISH COUNCIL MEETING
Held in Aldbury Memorial Hall
Monday 10th January 2022 at 8pm**

MINUTES

In attendance: Cllr Stretton (Chair), Cllr McCarthy (Vice Chair), Cllr de la Bedoyere, Cllr Holton, Cllr Juniper, Cllr O'Neill, Cllr Webb

Gosia Turczyn – Aldbury Parish Clerk
One member of the public

21/170 Chair's Welcome.

The Chair welcomed everyone and opened the meeting.

21/171 Apologies for absence.

The Council accepted apologies sent by County Cllr Symington.

21/172 Declarations of Interests and Dispensations.

None.

21/173 Public Participation.

None.

21/174 Hertfordshire Police.

Not present. Clerk had not received an update on crimes that were reported in December 2021.

21/175 Minutes of the meeting held on 6th December 2021.


An amendment was made to one sentence in Minute 21/169 2, and after the amendment the minutes of the meeting held on 6th December 2021 were PROPOSED BY Cllr Webb and SECONDED BY Cllr Juniper as being correct and were to be signed by the Chair.

21/176 Warden's update.

The Council discussed matters as follows:

1. "Keep Clear" signs were taken off the report.
2. The Council approved to fix the wooden bollard by the Trooper Road and Toms Hill Road junction at a cost of £50 under Clerk's delegated authority. The Clerk will contact local contractor to schedule the work.
3. The bench by the pond and one swing seat will be checked again by Cllr Stretton and the Clerk.

Signed



Date

07.02.22

1

4. The Stoneycroft ditch is partly blocked. The Clerk will write to the responsible riparian owner asking to clear the ditch.
5. The Council approved a quote for £395 plus VAT to pressure wash the tennis court, PROPOSED BY Cllr Juniper and SECONDED BY Cllr Holton and carried unanimously.
6. Cllr Juniper reported about a decayed bench at the top of Malting Lane. The Council will investigate whether the bench is a Parish Council asset. Cllr Juniper will take pictures and report back at the next meeting.

21/177 Traffic and Parking Initiatives.

1. The clerk will contact Planning officer and Conservation officer and ask whether there are any regulations the Council may need to consider while seeking places for additional off-road parking in the parish.
2. The Traffic and Parking survey results were circulated prior to the meeting, and it was PROPOSED BY Cllr Juniper and SECONDED BY Cllr Webb to initiate discussions with Highways, County Cllr Symington and DBC Cllr McDowell based on this outcome. The Council agreed to share the survey results on Facebook page, parish website and in the next Aldbury Outlook.

21/178 Aldbury PC Internal Controls.

1. The Council reviewed and adopted IT Administration policy, subject to minor amendments, PROPOSED BY Cllr de la Bedoyere and SECONDED BY Cllr Webb.
2. It was PROPOSED BY Cllr Webb and SECONDED BY Cllr Juniper to adopt the Financial and Management Risk Assessment. The Council agreed to review this document by the 2022 annual meeting.
3. The Council discussed implementing Share Point to access files and documents stored on the clerk's laptop. Cllr de la Bedoyere will investigate further and will report back to the Council.

21/179 Planning Matters.

Application(s):

None received.

Decision(s):

- 21/03847/FHA First floor side extension, single storey side extension, new porch and internal alterations. 2 Stoneycroft Aldbury Tring Hertfordshire HP23 5RL Granted
- 21/03801/FHA Two storey side extension to dwelling, extension and alteration of doors/windows to the existing outbuilding to create an Annexe, landscaping, new pedestrian access point and associated works. 6 Toms Hill Road Aldbury Tring Hertfordshire HP23 5SA Application Withdrawn
- 21/02078/ROC Variation of condition 2 (approved plans) attached to planning permission 20/01667/FUL - Demolition of 4 single storey barns currently used as dwelling. Erection of a low carbon 1.5 storey 4 bed

Signed

S. Steller

Date

07.02.22

2

family home, annex and garage. Condition Number(s): N/A - relocation permission being applied for. Conditions(s) Removal: To create better access for building utilities installation. Agreement that the building can be moved as indicated. Greenings Farm Stocks Road Aldbury Tring Hertfordshire HP23 5RX Granted

- 21/04185/LBC Replacement windows and doors The Coach House 2 Stocks Farm Barns Stocks Road Aldbury Tring Hertfordshire HP23 5RX Granted
- 21/04226/FHA Construction of single storey hobby studio The Granary 8 Stocks Farm Barns Stocks Road Aldbury Tring Hertfordshire HP23 5RX Granted
- 21/04104/FHA Replacement of existing garage flat roof with pitched roof. Lanimers Station Road Tring Station Tring Hertfordshire HP23 5QU Granted
- 21/04184/FHA Demolition of existing rear extension to garage. Removal of external steps to front of garage. Infilling of existing pedestrian door to garage. New dormer to front garage roof. Single storey rear extensions. Summerhill New Ground Road Aldbury Tring Hertfordshire HP23 5RJ Granted

21/180 Clerk's Report and Correspondence.

1. Great British Spring Clean.

The Clerk will contact residents who volunteered for the village litter pick last year.

21/181 Financial Matters.

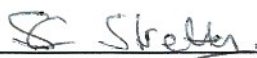
1. The accounts including bank reconciliation and monthly budget report have been circulated prior to the meeting. A resolution was passed to authorise the following payments PROPOSED BY Cllr Webb and SECONDED BY Cllr de la Bedoyere and carried unanimously:

BACS presented for payment at the meeting on 10th January 2022:

PAYEE	DESCRIPTION	TOTAL
		£648.24
HCC Pension	Clerk's Pension December	£230.05
HMRC	PAYE	£4.44
Martin Walters	Grass cutting	£65.00
Keith Simkin	Village warden hours	£280.00
Keith Simkin	Bin liners	£2.75
The Allotment Society	Membership Renewal	£66.00

2. The prepared 2022-23 Budget was circulated prior to the meeting with final figures confirmed by DBC and was approved unanimously. The Clerk explained that £21,500 for the Playground Project and £10,000 for Community Projects including the Traffic

Signed



Date

07.02.22

3

and Parking were put as earmarked reserves respectively. The funding for remedial work to Aldbury playground was already approved by the Council with the funds received in the current financial year, and therefore this project is not reflected in 2022-23 budget.

3. Aldbury Parish Council set the precept demand at £29,000 and signed the Dacorum Budget Forms and Precept demand, PROPOSED BY Cllr Stretton and SECONDED BY Cllr Webb.
4. The Council revoked the decision for Cllr McCarthy to sign the lease documents and resolved to appoint Cllr Stretton and Cllr Webb to sign the lease document relating to the recreation land at Stocks Road. The signing was witnessed by the Clerk.

The meeting closed at: 21:43

Signed S. Skelton Date 07.02.22